



Job Title: Project Manager
Department: Project Management
Seniority Level: Associate level
Employment Type: Full-time

About the Position:

The Project Manager (PM) will oversee building projects from start to finish. The PM will be responsible for the success of the construction project. They will oversee every aspect, including the planning, negotiating, executing, monitoring, controlling and closing. The PM will always complete all steps needed to get a project across the finish line while providing a professional experience to all customers.

Essential responsibilities included below. Other duties may be assigned.

- Coordinate with Clients
- Develop and manage schedule
- Manage scope of work
- Direct project traffic – daily
- Schedule and attend regular project meetings
- Track and report progress to Client
- Collaborate with internal and external resources
- Manage budget
- Control Job Cost
- Negotiate with Vendors/Sub-contractors
- Generate and issue purchase orders
- Verify and approve invoices
- Track and report project financials internally
- Review submittals – drawings/models
- Manage and support Sub-contractors
- Track lessons learned – project and customer specific

Position Requirements:

- Bachelor's degree or equivalent experience
 - Civil Engineering or Structural Engineering background
 - Driven, self-starter
 - Quick learner
 - Technical expert
 - High Autonomy
 - Sound decision maker
 - Leader
 - Can always present themselves and the company professionally
 - Attention to detail
 - Experience in Tekla EPM (Steel fabrication management software)
 - Background in utilizing a 3D Modeling Software
 - Experience with Spectrum Accounting Software
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KPIs and Company Goals:

- Project Profitability – All projects are measured for actual profitability against estimated profitability
- Quality – The CoBuilt measure for quality is the planning for and executing of reviews for design and fabrication
- Efficiency – We measure our ability to hit time sensitive goals
- Customer Feedback – What do our customers think of our product and performance?

Non-Negotiable Requirements

- Successful Management Experience
- Track Record of successful leadership and management of a team
- Experience in Steel Construction
 - OR with a general contractor
 - OR as a Systems integrator
 - OR with logistics/3D modeling

About CoBuilt:

Our focus has been in Manufacturing, Warehousing, Commercial Structures as well as additional industries. In short, “the engineered supply chain facilities solutions provider of choice “. Our continued growth in these markets has created an opening for an aggressive, skilled Sales Manager.

CoBuilt is an independently owned steel fabrication company located downtown in the distribution capital of the country, Memphis, Tennessee. We specialize in designing, engineering and fabricating steel structures, mezzanines, platforms, and additional support components. Key industries include Manufacturing, Warehousing and Commercial Structures. We are considered “the engineered supply chain facilities solution provider of choice.” Our vision is to change the way clients experience project collaboration by exponentially reducing time and money spent with our concept for steel solutions development.

Utilization of 3D modeling and design software enables us to streamline and digitally share information with clients throughout all phases of the project – without the burden of countless paper drawings and management of multiple suppliers. CoBuilt serves as the hub of project management, 3D designs and engineering, and fabrication.

To learn more, view our website at cobuilt.com.

ONLY APPLICATIONS THAT INCLUDE A RESUME WILL BE CONSIDERED. Please, no phone calls.
